

Grønbech's Data Protection Policy

Grønbech's policy for the processing of personal data

Data controller

Susanne Lindø Grønbech, Grønbech PR og Kommunikation ApS (CVR 34579970) is responsible for the processing of personal data submitted through our website www.groenbech.com or elsewhere. Our contact information is listed below.

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Grønbech PR og Kommunikation ApS
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Email address: mail@groenbech.com

When visiting our website www.groenbech.com, we are collecting the following personal information:

- Newsletter sign-up (name and email address), when filling out the form.
- Grønbech controls the following types of personal information: The names and email addresses of the recipients of our newsletter are saved in Mailchimp/Grønbech's user profile.

The legal basis of Grønbech's processing of your personal data is:

- The Danish Marketing Act.

Your personal data are submitted from:

- A voluntary signing-up to our newsletter on our website, which generates an email with a confirmation that the person signing-up must confirm.

The storage of your personal data:

- Grønbech saves your personal data in Mailchimp until deletion. This can be done via a link placed below in all released newsletters or through your request to us.

When applying for a job at Grønbech ApS, the personal data are processed as follows:

- Information is used to the evaluation of candidates and the selection of employees.
- The type of personal information that Grønbech processes is: Name, address, telephone, email address as well as applications, references, diplomas and curriculum vitae forwarded to Grønbech.

The legal basis of Grønbech's processing of your personal data is:

- The Danish Act on Processing of Personal Data article 6 (1) points a-d and f.

Your personal data is submitted from:

- The pieces of information being forwarded to Grønbech in the form of unsolicited applications or applications sent to apply for a posted job.

The storage of your personal data:

- We save your personal data for maximum a year, after which the data is deleted.

When buying services at Grønbech, the personal data is processed as follows:

- The names, titles, email addresses and telephone numbers of contact persons are registered with the purpose of a collaboration on communications and marketing with the company/organization, in which you work.

- Grønbech processes the following type of personal data: The names, titles, email addresses and telephone numbers of contact persons.

The legal basis of Grønbech's processing of your personal data is:

- The Danish Act on Processing of Personal Data article 6 (1) points a-d and f.

Your personal data stems from:

- Customers, contact persons working within the organization of customers as well as potential customers, whom we meet while networking during various arrangements.

The storage of your personal data:

- We save your personal data for a maximum of three years, after the customer relations with Grønbech have come to an end, or until you tell us to delete your personal data.

Right of access and correction

According to the Danish Act on Processing of Personal Data you have a series of rights as to how Grønbech is processing your personal data.

If you at any time want to exercise these rights, please do not hesitate to contact Grønbech.

Right of access

You are at any time entitled to information about what data Grønbech has registered about you in our data system.

Right of correction

You may also demand that incorrect data registered about you is corrected or deleted.

Right of deletion

In certain cases, you are entitled to have all information about you deleted prior to the period of Grønbech's general deletion of information.

Right to limited processing of data

You are in specific cases entitled to only a limited processing of your personal data. If this right is exercised, Grønbech is in the future obliged to only processing your personal data with your consent or in situations facing legal claims that are exercised, must be defended or to protect a person or important interests of society.

Right to the transmitting of information (data portability)

You are in certain cases entitled to receive your personal data in a structured, commonly used and readable format and at the same time have the data transported from one data controller to another without hindrance.

Withdrawal of consent

You have the right at any time to withdraw your consent to the use of your personal data given at our website, which may, however, imply that we may not be able to continue to offer you a specific service.

You can read more about your rights in the instructions of the Data Protection Agency on the rights of registered persons. You can read the instructions on the website www.datatilsynet.dk.

Complaints

You may also complain to our data controller against the processing of data about you. You are entitled to file a complaint to the Data Protection Agency, if you are dissatisfied with how we are processing your personal data. You can find the contact information of the Data Protection Agency on the website www.datatilsynet.dk.

Document information

This piece of paper is a 1.0 version of the Data Protection Policy at Grønbech ApS written on 25 April 2018 and updated in February 2021. The paper is drafted on the basis of legal guidance of the Danish Chamber of Commerce.